

## **Work Experience in South Africa**

South Africa has experienced an economic boom since apartheid has been abolished. It has become renowned and popular with more and more blue chip companies annually investing in its flourishing industries.

There are many opportunities for people of all different trades to take part in a work experience programme or internship. Thanks to the great response of many companies we have a large selection of work experience vacancies.

## **Practical Attachment in Kenya**

In Kenya's capital city and its environs, there are several European companies, international organizations, as well as numerous diplomatic missions.

Many firms and establishments in Nairobi (and a few in Mombasa, especially in the tourism branch) have an array of interesting on-job attachments.

NoLimits Africa has in Nairobi and Mombasa a growing contacts databank of employers who offer interested German speakers attachment and internship opportunities.

## **Reasons for international work experience**

International work experience is has become almost a necessity on any high quality C.V.

It is a definite advantage for the majority of successful job placements.

Work experience is not normally paid but sometimes honored with "pocket money."

There are plenty of career benefits to be gained by working abroad.

You get the chance to get to become well acquainted with the practices of modern day Africa.

Learning by doing also enables you to gain experience and to intensify your knowledge in international business.

Your daily use of English with your African colleagues will most probably dramatically improve your language skills.

Last but not least you will be fortunate to work in one of the most beautiful cities in the world! Getting to know a new culture and a new country whilst being able to enjoy Cape Towns fantastic beaches in your spare time

or a great safari trip in Kenya.

## **Requirements**

In order to qualify for a job placement in South Africa or Kenya you must have the

following:

- 1 Minimum age 21 years old.
- 2 Good or fluent written and spoken English.
- 3 Written proof of a university degree or further education.
- 4 Or a completed Trade qualification with at least 1-2 years of experience in the relevant field.
- 5 A passport with at least 6 months validity.
- 6 German or Austrian citizenship.
- 7 A clear police record.
- 8 International Health Insurance.

## **Application Process**

With the assistance of our African Partners it is almost always possible to find a job experience placement fairly quickly.

You may apply at any time throughout the year, although we recommend applying at least 6 months before the required date.

It is essential for us to have personal contact with all applicants. Please express your exact wishes and expectancies of your job placement to us.

It is an advantage to make the following considerations before making an application.

- How good is my spoken and written English?
- Which proof of qualifications do I have?
- How stable is my financial standing, in respect of accommodation, rental car, etc.

Do not hesitate to make enquiries at No Limits Africa as our staff have had many long years of work experience abroad.

## **Have you decided?**

The first step that you must do is to fill out a complimentary contact form for us.

After receipt we will send you a questionnaire and an Agency contract.

When we have received both forms then the contract becomes binding.

The second step that needs to be completed to enable No Limits Africa to find a successful placement for you is an application file consisting of the following:

- A letter of application stating to your employer exactly why you want to do work experience at a particular company.
- An English C.V. with a photograph.
- Educational certificates and previous job references.
- A copy of your passport
- Written proof of your degree or university membership.

## **Others:**

### **Language Courses**

There is a possibility of attending a language course 2-4 weeks prior to your placement. We can advise you which course may be suitable for you, a course will be at your expense! We can recommend reasonably priced courses both in Nairobi and in Cape Town.

### **Student Grants**

There are possibilities of obtaining student grants. Please contact us for more information.

### **Accommodation**

There are various forms of accommodation available either if Guest houses, host families, apartments, hotels and motels.

No Limits Africa can assist you with contact addresses, but you as the client, are responsible for all enquiries and bookings yourself.

No Limits Africa can arrange accommodation for you at a cost of 50 Euros plus V.A.T. Occasionally some companies will offer board and lodging.

## **Visa**

### ***The Visa for South Africa:***

Since 01.07.2005 a work permit is required for work experience in South Africa.

EXCEPT for STUDENTS who can get a visa upon arrival for 90 days which may be extended once in South Africa for another 90 days making the maximal possible stay 180 days.

In order to apply for a visa you will need:

- a letter of authorization which must be presented to the South African Consulate in either Germany or Austria
- A copy of your passport
- Flight details
- A job experience confirmation and personal details
- A written English confirmation from your University or college that foreign job experience is required.
- Written confirmation from your South African company offering you a placement. ( Available from No Limits Africa )
- A stamped addressed envelope.

### ***The visa for Kenya:***

On arrival in Kenya, you automatically get a three month tourist visa. Once you report to the organisation where the practical attachment or volunteer work is going to take place, the organisation applies for you the working permit, so that you can take up 3 months unpaid employment. This permit is normally issued without problems while you are already working in the organisation.

The visa can then be renewed in Nairobi for 90 more days. The total stay then amounts to 180 days.

The visa costs are 125 Euro with a renewal.

**You as the client are responsible for all visa requirements, No-Limits Africa will assist you in this matter if necessary.**

Useful addresses : [www.auswaertiges-amt.de](http://www.auswaertiges-amt.de)

## **Fees**

A successful placement or internship via the No Limits Africa costs

for a stay up to 4 weeks until 3 month 450\* Euros.

for a stay up to 3 month 550\* Euro

A management fee of 80\* Euros is to be paid with the initial signing of the contract which will then be deducted from the final cost.

### **Agency fees cover the following:**

- A job placement in South Africa or Kenia
- Transfer from airport to your accommodation
- Local Support via a No Limits Africa during your stay
- An information letter
- A surprise gift from No limits Africa!

**\*V.A.T not included.**